



Meeting:	School Fund Meeting	
Date & Time:	Friday 17 th November 2023 @ 12:10pm	
Location:	ICT Suites	
Attendance:	JD, SR, NF, SD, VM, RE	Apologies: KL
		Action
1)	<p><u>Welcome</u></p> <p>JD welcomed everyone to the meeting.</p>	
2)	<p><u>Minutes</u></p> <ul style="list-style-type: none"> • JD went over action points from previous minutes. • JD would like to carry action point regarding mics over to following meeting to discuss with KL. • SD requested that the £500.00 that is due from DofE (project 4) be transferred back to Outdoor Ed (project 9). SR to arrange for this to be done. • VM to arrange an order to be put together for the playground resources. • Man City monies to be carried forward and SR to look into the outstanding balance. 	<p>JD/KL</p> <p>SR</p> <p>VM</p> <p>SR</p>
3)	<p><u>Account Update</u></p> <p>PKC Educational Trust</p> <ul style="list-style-type: none"> • BA has been granted £709 from the PKC Educational Trust. Committee agreed this should be used towards transport cost for pupils for trips/representing the school at sporting events. SR to transfer from General Reserve (project 1) to Transport (project 3). • SR gave up date on Yearbook 2023. The invoice for the outstanding balance was only received this week therefore had not cleared yet – this has now been cleared. • P1-3 Trip (project 40) was not a mandatory payment. VM would like it left open until Christmas. Sky Room Trip (project 43) to be closed on ParentPay and balance of £10.00 moved to GR – agreed. 	<p>SR</p> <p>SR</p>
4)	<p><u>School Fund Requests</u></p> <p>No requests submitted by staff</p>	
5)	<p><u>AOCB</u></p> <p>No items raised.</p> <p>JD thanked everyone for attending and closed the meeting.</p>	

Distribution:
 Mr Devine
 Mrs Leighton
 Miss Rutherford
 Mrs Marshall
 Mr Douglas
 Mrs Ferguson
 Mr Edwards

Signed: 

Date: 31/01/24